

## RULES AND REGULATION

1. Name of the Association : "VASCULAR SOCIETY OF INDIA"
2. Address of Association : Office of the Vascular Society of India  
Dept. of Vascular Surgery, Govt. G.H.,
3. Jurisdiction : North Madras, Madras
4. Established On : 6TH AUGUST 1994
5. Registered On : 30.01.1995
6. Office Time : 10 A.M. to 3.00 P.M.

### 7. OBJECTS :

1. To encourage and advance the study and practice of the science and art of Vascular Surgery.
2. To promote interaction among the Vascular Surgeons and allied specialists in India and abroad.
3. To encourage scientific research and experimental work on Vascular diseases.
4. To organise scientific programmes e.g. Conferences, workshops, etc.
5. To provide for continuing Medical Education Programme for postgraduate students and Medical Practitioners.
6. To establish and maintain reference libraries of books, magazines, newspapers, audiovisual materials etc., relating to vascular surgery.
7. To publish a journal devoted to Vascular Surgical and allied subjects. The Journal shall be the official organ of the Vascular Society of India.
8. To arrange and conduct examinations, award certificates and prizes on subjects connected with the science and art of vascular Surgery.
9. To make rules, when deemed necessary, inter alia relating to discipline and professional conduct of surgeons.
10. To do all such other things as may be incidental to or conducive to the attainment of all or any of the above objects.

### 8. SUITS :

The Society shall sue or sued in the name of President or Secretary.

### 9. BUSINESS DIRECTIONS :

The President is empowered to give direction regarding the business of the Society.

## 10. MEMBERSHIP :

The Membership of the Society shall be of five categories :

a. Full member : Medical practitioner registered in India under I.M.C. Act 1956 and practicing Vascular Surgery or otherwise engaged in surgical work such as teaching or research and holding a postgraduate qualification in surgery including its specialities shall be eligible for full membership. He may belong to any one of three categories.

i. Founder Member : Members who joined the Society at the time of formation by paying Rs.1500/-

ii. Annual Member : Member paying his fees annually (*deleted during G.B. meeting 1997*)

iii. Life Member : Member who has paid life subscription Rs.2000/-

b. Associate Member : Person registered in India Under I.M.C. Act 1956 and engaged in the practice of branches of medical science auxiliary to Vascular Surgery who is a bonafide postgraduate student in surgery is eligible to become Associate Member.

(*deleted during G.B. meeting Bangalore 1997*)  
He may be (i) Annual Member or (ii) Life Member as in (a) the fees remaining the same as that of Full Member, Associate Member may be advanced to full membership on his being eligible for the same.

c. Honorary Member : A person considered suitable and desirable by the General Body may be enrolled as Honorary Member (subject to Rule 6)

d. Overseas Member : Medical practitioner registered in Countries other than India and practising the science and art of Vascular Surgery shall be eligible for membership of this category. He should hold postgraduate qualification in surgery (including its specialities). He may be Annual or Life Member.

The right of admission of membership shall vest only with the executive committee of the Society, the affected person may prefer an appeal to the General Body.

## 11. TRANSACTION OF BUSINESS OF THE SOCIETY :

The transaction of the business shall be carried through the office bearers of the Executive Committee of the Society.

## 12. EXECUTIVE COMMITTEE :

a. The administration of the Society is vested in the Executive Committee which consists of seven members viz One President, One Secretary, One Treasurer, and four Executive Committee members.

Amendments made in the constitution in General body meeting at Bombay

95. 12(a)(e)

- 12 (a) Executive Committee - Number of Executive Committee members were increased to 5 to include one member from each zone.
- b The above members shall be elected by the General Body among its members at the General body meeting.
- c The term of the member of the committee shall be <sup>two years</sup> ~~a year~~ (2yrs)
- d. The Meeting of the Executive Committee shall be held once in 6 months ~~the meeting~~ to discuss important objects.
- (e) Quorum for the meeting shall be 3/4th of the members.

13. POWER AND FUNCTION OF THE OFFICE BEARERS :

a. President

- i. He shall be the head of the Society.
- ii. He shall preside over the meetings of the committee as well as General Body.
- iii. He shall be the Chairman of the all committee.

b. Secretary

- i. He shall carry on all correspondence on behalf of the Society.
- ii. He shall issue notice of the meeting and maintain the records of the minutes of all such meetings.
- iii. He shall carry out the other duties which are entrusted by the President and the Committee.

c. Treasurer

- i. He shall maintain account books, vouchers, receipt book and other connected records.
- ii. He shall issue receipt for all sums received.
- iii. He shall prepare a statement of a annual income and expenditure statements for approval by the committee at its meeting.

Cheques or other negotiable instruments shall be jointly signed by Treasurer and either Hon. Secretary or President.



14. POWER OF EXECUTIVE COMMITTEE :

- a. Shall carry out general policies laid down by the general body.
- b. Shall consider and recommend reports, statements of audited accounts and budget estimates of the Society for adoption and approval of the General Body.
- c. Shall take decision on all matters of importance subject of the General Body.
- d. Shall frame rule not inconsistent to the byelaws of the Society for running society smoothly and efficiently in a disciplined manner.

15. PREPARATION AND FILING OF RETURNS :

The necessary returns, registers, records and statements required to be filled with the Register concerned shall be prepared and filed by the Treasurer.

16. ACCOUNTS AND AUDITS :

- a. The financial year of the Society shall be April to March.
- b. The Society shall maintain the register of the accounts of members free of charge.
- c. Qualified Auditor/Auditors to audit the accounts of the ensuing year will be appointed at the Annual General Body meeting and remuneration will be fixed by the General Body.

17. SUPPLY OF COPIES OF BYE-LAWS ETC :

The copies of Byelaws, Income and Expenditure statements and Balance sheets will be supplied to members on requisition at the cost of Rs.1/- per copy of each document.

18. FUNDS EARMARKED SPECIFICALLY FOR THE DEPENDENT OF THE SOCIETY

No funds will be earmarked for the dependants of the deceased or disabled members of the society.

19. FINE/ACTION TO BE TAKEN ON MEMBERS WHO VIOLATED BYE-LAWS OR RULES :

Members found guilty of violation of all or any of the bye-laws of the society or rules framed by the Executive Committee will be removed from the Society by a resolution passed by the majority of the members of the Committee.

20. DAYTO DAY TRANSACTION OF THE SOCIETY SHALL BE DONE BY THE COMMITTEE:

- a) General body meeting will be held ~~only~~ once a ~~year~~ during the annual conference of VSI.
- a. The executive Committee has the power to appoint staff for the executive work of the society + also to frame service rules to such staff.
- b. The Treasurer of the society is authorised to have sum not-exceeding Rs 100/- per day to day transaction. (This clause was deleted during the General Body at Bombay 1995)

21. GENERAL BODY MEETING :

- (a.) General body meeting will be held only once a year during the annual conference of VSI. *(Amendment made during G-B meeting at Bombay 1995)*
1. Atleast one General Body meeting will be held once in six months after the expiring of financial year, which is called Annual General Meeting (i.e.) within the month of September. *(Amendment as 21(a) during G-B meeting)*
2. The following business will be transacted in the above meeting :
- To elect members of the Executive Committee once in 2 years
  - To appoint auditor/auditors for the ensuing financial year.
  - To adopt and consider the audited statements of accounts of the preceding years.
  - To pass the budget of the Society for the ensuing year.
  - Any other resolution (ordinary) received from the member three weeks before the meetings.

b. Extra Ordinary General Body Meetings :

The Executive Committee may at any time call on extra ordinary General Body Meeting of the Society with 21 days notice shall call in accordance with such requisition, the requisition shall have power to call such meeting, duly complying with all the requirements.

c. Notice of any General Body Meeting :

- Notice of every such General body Meeting shall be given to all members 21 days before the meeting. The Notice shall contain the day hour and place and the object of the meeting and in case of any amendment of bye-law or object of the Society as contained in the Memorandum intended the proposed shall contain a copy of every such amendment.
- The Notice shall be sent to the member by one or more of the following mode, viz.,
  - By local delivery or by post or by circulation by the members or by publication through press. The quorum of all General Body Meeting shall be 1/4 the Notice of the Society.
  - Quorum :

Quorum of all General Body Meetings shall be 1/4th of the total members. *(Amendment made in G-B meeting at Bombay 1995)*



## 22. SPECIAL RESOLUTION :

- a. Special resolution is a resolution passed by a majority of not less than 3/4th of the society entitled to vote as per present in person at a General Body Meeting of which a Notice of not less than 21 days specifying the intention as to purpose the resolution as a special resolution as to be duly given.
- b. Provided that if all the members entitled to vote at any such meeting agree to a resolution the same may be passed as a special resolution by giving a notice not less than the period prescribed under this rule has been duly given.
  - i. To amend the bye-law of the Society.
  - ii. To amend the objects relating the memorandum
  - iii. To change the name of the Society
  - iv. To amalgamate the Society
  - v. To divide the society into two or more societies.
  - vi. To dissolve the society

## 23. EXHIBITION OF REGISTERS :

The Members registers, Minute book and Books of Accounts shall be kept at the registered office of the Society for inspection by its members and at during the prescribed time shall be free of charge by giving a requisition in writing to the Secretary.

## 24. SUBSCRIPTION :

- a. All new Members except Honorary Members shall pay entrance fees as decided by the General Body from time to time.
- b. ~~Full Members (Annual)~~ <sup>(deleted)</sup> ~~Associate Members (Annual)~~ <sup>(deleted)</sup> ~~Full Members (Life), Associate Member (Life), Overseas Members (Life) and Full or Associate Members (Annual residing abroad will pay subscription at the rates decided by the General body from time to time)~~ <sup>will pay subscription at the rates decided by the General body from time to time.</sup>
- c. Honorary Members have not to pay any subscription.
- d. ~~All subscriptions are payable in advance i.e. before 1st January of that year.~~

d.. Initially, from 1st January, 1995 the rates will be :

- i. Full & Associate Member
  - a. ~~Annual Rs.200/-~~
  - b. Life Rs.2000/-
- ii. ~~Overseas Member and full or associate member residing abroad:~~  
~~Annual : \$50 or equivalent~~
- iii. Overseas Members : Life : ~~\$500~~ <sup>\$250</sup> or equivalent.

## 25. THE FUNDS OF THE SOCIETY :

The funds of the Society shall be invested in a Government Bank or Banks decided by the executive committee and such accounts shall be operated jointly by the <sup>Treasurer</sup> Secretary or President ~~and Treasurer~~.

## 26. ADJOURNMENT OF MEETING :

If required quorum is not present at the present hour, the meeting shall be adjourned for the next week of the same day. No quorum is required for the adjourned meeting whereas the meeting is called on requisition from the member shall stand dissolved if quorum is not present at the appointed time.

27. If any of the Committee members or office bearers fail <sup>or</sup> ~~to~~ does not attend three consecutive meetings without any written request he/she will automatically cease to be a member.

28. For matter mentioned or specifically mentioned or the bye-laws, the provisions of the Tamil Nadu Societies Regulation Act, 1975 and Rule Made thereunder will apply.

## 29. REMOVAL OF MEMBERS :

- a. Any member who <sup>does</sup> ~~dis~~ not take any interest in the activities of the affairs of the Society will liable to be removed from the society and the decision of the General Body shall be final.
- b. In such ~~or~~ cases aggrieved person shall have a right to appeal to the General Body and the decision of the General Body will be final and binding on all.

## 30. DISSOLUTION :

The Society may ~~by~~ special resolution determine that it shall be dissolved and there upon the Society shall be dissolved forthwith. If upon the dissolution there shall remain after the satisfaction of all its debts and liabilities and property whatsoever, the same shall not be paid or distribute the amount to the members but shall be given to some other registered society, having the same or similar objects to be determined by the Society. The Society shall stand dissolved as per procedures laid in Section (41) & (42) of the Tamil Nadu Societies <sup>Registration</sup>

ad-27 of 1975.

31. The following Amendments to the constitution were discussed and voted unanimously at Bangalore in 1997.

"the following clause will be added as clause 30 in the by-laws of the society for income-tax purpose.

1.
  - a) Any amendment to the by-laws shall be carried out only with the approval of the Director of Income Tax (Exemption), Chennai
  - b) The activities of the Society shall be confined to the territory of India.
  - c) The activities shall be purely charitable nature and not motivated for profit.
  - d) The funds of the society shall be utilised only towards its objects and no portion of it shall be distributed in any manner to the trustees or any person defined in section 13(1) (c) of the Income Tax Act 1961.
  - e) The funds of the society shall be invested as per section 11(5) of the Income Tax Act, 1975.
  - f) No alienation of any movable property shall be done without the prior approval of the Director of Income Tax (Exemption), Chennai.
2.
  - a) To create a new post of President elect from 1998. His office would be 2 years, At the end of 2nd year he becomes the President of VSI. In 1999 there will be election for the post of President elect.
  - b) To scrap Annual membership.
  - c) Association members cannot have voting rights and cannot contest elections.
  - d) Honorary members cannot vote or contest in election.
  - e) All new applicants are to be scrutinised by the Executive Committee and approved by the general body before admitting them as members.
  - f) Elections are to be held during the general body meeting held during the annual conference. Only those who attended the conference can vote in the election. No postal ballot is allowed.
  - g) The past President will not be eligible to stand for re-election to any office of the society.
  - h) The immediate past President should be made ex-officio member of the Executive Committee for one term.



- i) The Hon. Secretary and Hon. Treasurer and the other members of the Executive Committee will be elected at the Annual GB Meeting. They will hold Office for two years after which they will be eligible for re-election for one more term.
- j) Every nomination should have a written consent of the candidate to contest the election duly proposed and seconded by life members.
- k) One man can hold one post only.
- l) The election will be held by the secret ballot and conducted by a returning officer appointed by the general body.
- m) Office bearers shall cease to hold office :
  - 1. (i) When the period of their ~~term~~ <sup>turn</sup> is over.
  - 2. (ii) If by the resolution of the GB decided by three fourth majority of the members present and voting that such office bearer be removed from the office.
- n) In the event of last minute sudden cancellation of a conference due to extra-ordinary situations or failure to hold annual general body meeting due to lack of quorum, the resigning Executive Committee will continue to hold the charge of the society till succeeding conference or GB meeting.
- o) Regarding Annual Conference :
  - 1. (i) It should be conducted in the month of November.
  - 2. (ii) The organising committee can get a seed money from the VSI to start the conference work. The amount will be decided by the Executive Committee.
  - 3. (iii) The organising committee should return to the society the seed money and any excess funds after the completion of the conference.
  - 4. (iv) The audited accounts of the conference expenditure should be submitted to the treasurer within 4 months of the conference.
  - 5. (v) The conference organising committee should consult and follow guidelines of the Executive Committee toward the conduct of the conference.